

Way more than just a timesheet!

Time and Expense (TEDI) is fully integrated to Jovaco's project management solution Project Suite. This web application allows you to capture your time, expenses and internal costs and distribute them directly to the Project Control and/or Payroll modules. Once the information is captured, you can instantly produce reports, which give you up to date information on the profitability and productivity of your projects.

TEDI's interface makes it quick and easy to capture data by displaying and sorting projects by either project or department in a hierarchical view. Speed

up your data entry while adhering to your corporate resource utilization, interdepartmental staff lending, and other policies.

Highly customizable, TEDI allows you to quickly establish different control levels to match your company and project management rules.

You control who accesses what functionality. These controls can be defined globally across departments or job classification or in detail by individual resource.

Advantages:

The TEDI Time and Expense module allows all your employees or contractors to easily capture simple or complex details of their time and expense activities, from any workstation (Windows, MacOS, Linux), anywhere.

Beyond basic data entry, TEDI provides project management functionality, simple or complex approval processes, resource planning, integration to MS-Project TM, and much more,

- Project progress assessment by phase, activity, or resource
- Easy submission of multicurrency transactions on a single expense statement
- Resource planning by employee or job classification
- Capture time, incurred expenses and internal charges
- Quickly define different control levels by company or by project

The screenshot displays the JOVACO Time & Expense 4.1 application. The main window is titled 'Rivet, Craig - A0001' and shows a timesheet grid with columns for 'Time (6)', 'Expenses (3)', and 'Internal Expenses (0)'. The grid lists various activities such as 'Administration Management', 'Diamond Oasis Clinic F-Facility Mgmt', and 'Wellington Towers Tech Support Construction'. A 'Detail' window is open, showing a 'Project Tree' with a hierarchy of projects like 'Diamond Oasis Clinic - [CCI0001]' and 'Drinking Water Qual. - Study - [F4617]'. The 'Timesheet Entry' window is also visible, showing fields for 'Project', 'Project Level', 'Department', and 'Cat./Cost Item'. At the bottom, a 'Project Status' window displays a summary table with columns for 'Project', 'Hours', 'Labor', and 'Expenses', showing data for various projects like 'F4595 - Filtration Factory - Const' and 'F6594 - Water Management Plan'.

Entering data in TEDI is quick and easy. Its intuitive interface insures a short learning curve.

Project managers have access to all the tools they need to control their projects. They can: approve time and expense entries, organise their resources, estimate the progress of their projects in time and dollars and get a complete up to date picture of the state of their projects.

Features

Time and Expense capture:	<p>Employees and/or subcontractors may capture all their project related time, expenses and internal fees within TEDI.</p> <p>Expenses can be entered in the company's functional currency or in the currency in which they were incurred. Multiple currencies can be used in a single expense report. Users can also differentiate between the expenses they incurred directly versus those acquired by use of a company credit card.</p> <p>Users can:</p> <ul style="list-style-type: none">capture, copy and paste their time and expensesperform searchesreview past timesheetssee their accumulated vacation days and banks of hoursaccess their payslipslog in/out hours
Revising, approving and planning:	<p>Project managers approve or reject any transaction allocated to their projects. While a timesheet may require the approval of several project managers, each manager need only concern himself for budgets for which he his responsible.</p> <p>Project managers can:</p> <ul style="list-style-type: none">approvereviewassess the state of their projectsplan their projectstrack their projects' progress <p>Supervisors can however approve their employees' time and expense reports in their entirety.</p>
Payslips:	<p>TEDI greatly lessens administration time and costs by providing employees with self service access to their payslips.</p>
Searches:	<p>The search window allows users to perform complex searches based on multiple criteria. Find and access past entries by project, activity, period or other values.</p>

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